



**NOAP Annual Membership Meeting
Wednesday March 28,**

Board of Directors as of March 2017 (through March 2018)

Position	Held By	Email	Expires	Notes
President	Barbara McGill	mcgillb@lsbn.state.la.us	March 2019	Serves March 2017 to March 2019; then past president
President-Elect	Kathie Simpson	ksimpson@pnap.org	March 2019	Serves March 2017 to March 2019 then President
Treasurer	John Furman	john.furman@doh.wa.gov	March 2018	March 2018 (to meet bylaws, secretary and treasurer should not run in same year)
Secretary	Becky Eisenhut	becky.eisenhut@nysna.org	March 2019	Serves March 2017 to March 2019
Member At Large	Suzanne Kinkle	SKinkle@fssolutions.com	March 2019	
Member At Large	Jean Sullivan	jsullivan@affinityplace.com	March 2018	
Past President	Ellen Brickman	ebbrick@gmail.com	March 2019	

Incoming Board of Directors

Treasurer: Teresa Phillips, RN; Tennessee Professional Assistance Program (TNPAP)

Member-at-Large: Myrtle Greene, PhDc, LMHC, CAP, ICADC; Florida Intervention Project for Nurses (IPN)

Agenda

1. Call to Order
2. Approval of Agenda
3. Approval of Prior Meeting Minutes (March 2017)
4. Announcement of Election of New Board Members
5. Recognition of Outgoing Board Members
6. Presidents Report
 - a. ENA Substance Use Among Nurses
7. Treasurers Report (Membership, Financial and Conference Report, see pages 2-4)
8. Old Business, New Business, Adjourn



National Organization of Alternative Programs
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Membership Report

As of	Active Members						New at month/year noted						Lapsed by Type				
	Total	Associate	Full	Organization	Organizational Sub-members	Volunteer/Student	Total	Associate	Full	Organization	Sub-Member	Volunteer/Student	Total	Associate	Full	Organization	Sub-Member
Mar-2016	66	3	6	23	34	0	2	0	1	1	0	0	7	4	2	1	0
Mar-2017	70	4	6	23	36	1	7	2	1	4	0	1	7	3	1	3	0
Mar-2018	83	10	5	24	43	1	8	5	1	2	0	0	6	1	1	4	0

Members by State Represented in 29 states (23 states 1 year ago)

State/Province	Total	Associate	Full	Organization	Sub-Member	Volunteer/Student	State/Province	Total	Associate	Full	Organization	Sub-Member	Volunteer/Student	State/Province	Total	Associate	Full	Organization	Sub-Member	Volunteer/Student
Arizona	2	2					Iowa	3			1	2		New York	4			1	3	
Arkansas	1	1					Louisiana	4			1	3		North Carolina	1				1	
California	2		1			1	Maine	4			1	3		Oklahoma	2			1	1	
Colorado	4	1		1	2		Maryland	2		1		1		Oregon	1		1			
Florida	4	1		1	2		Massachusetts	4	1		1	2		Pennsylvania	12			4	8	
Georgia	2			1	1		Michigan	1		1				Tennessee	3			1	2	
Hawaii	3			1	2		Minnesota	2			1	1		Texas	1			1		
Idaho	4			2	2		Mississippi	1	1					Virginia	3			1	2	
Illinois	5	1		2	2		Montana	3			1	2		Washington	1			1		
							New Jersey	2	2					West Virginia	2		1		1	



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**NOAP Financial Report (ended Dec. 31, 2017)
 Balance Sheet**

	Dec 31, 17	Dec 31, 16
ASSETS		
Cash	198,817.56	187,063.45
Prepaid Expenses	5,000.00	270.00
TOTAL ASSETS	203,817.56	187,333.45
LIABILITIES & EQUITY		
Deferred Revenue	17,835.00	10,750.00
Unrestricted Net Assets	176,583.45	153,983.74
Net Income	9,399.11	22,599.71
TOTAL LIABILITIES & EQUITY	203,817.56	187,333.45

Cash at end of period: \$222,602.01

*Prepaid expenses include conference deposit paid to this hotel.

**Deferred revenue includes membership renewals and conference registrations received in 2017 that apply to the 2018 fiscal year/conference.

NOAP Profit and Loss with previous year comparison

	Jan - Dec 17	Jan - Dec 16
Income		
Conference Income	77,195.00	77,866.48
Membership Dues		
Associate	1,000.00	550.00
Full	1,400.00	1,200.00
Organizational	6,800.00	12,000.00
Student/Volunteer	0.00	200.00
Total Membership Dues	9,200.00	13,950.00
Total Income	86,395.00	91,816.48

	Jan - Dec 17	Jan - Dec 16
Expense		
Bank Fees	0.00	10.00
Board of Directors		
Association Membership	0.00	400.00
Gifts	110.38	122.70
Meals	151.19	0.00
Meetings	0.00	125.94
Total Board of Directors	261.57	648.64
Conference Expenses	51,598.91	46,254.88
Credit Card Transactions	1,228.41	1,089.27
Legal/Professional Fees	550.00	550.00
Management Fee	21,320.00	17,880.00
Office Expenses		
Copies/Printing	780.06	612.49
Fax	0.25	1.75
Graphic Design	90.00	0.00
Postage	85.61	281.16
Scans	24.25	19.75
Supplies	436.83	985.09
Web Hosting	620.00	883.74
Total Office Expenses	2,037.00	2,783.98
Total Expense	76,995.89	69,216.77
Net Income	9,399.11	22,599.71



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2016 & 2017 Conference Comparison

NOAP Conferences

	conf2017	conf2016
Income		
Conference Income		
Commission	0.00	1,236.48
Registration	23,595.00	20,440.00
Sponsors & Exhibits	52,850.00	55,350.00
Workshop	750.00	750.00
Total Conference Income	77,195.00	77,776.48
Total Income	77,195.00	77,776.48
Expense		
Board of Directors	0.00	125.94
Conference Expenses		
A/V Expenses	6,059.23	8,052.03
Advertising	0.00	26.00
Cancellations	346.50	0.00
Conference Management	1,023.75	4,656.68
Meal Functions	30,282.29	25,135.02
Off Site Event	520.00	0.00
Printing and Copying	4,000.82	1,386.57
Shipping Charges	366.32	162.20
Travel	9,000.00	6,000.00
Total Conference Expenses	51,598.91	45,418.50
Office Expenses	526.83	965.02
Total Expense	52,125.74	46,509.46
Net Income	25,069.26	31,267.02

No Commission in 2017 because complimentary rooms were directly applied to staff/vip rooms.

(FYI: 2018 Conference Income est \$90,000 as of March 15, 2018)

Conference management decrease of \$3600 because no conference app was used in 2017.

Printing and copying increase because of printed programs and bulk order of lanyards.

Conference Registration (as of March 15)

Type	2018	2017	2016
Exhibitor*	32	33	39
Member Registration	56	46	34
Speaker/Presenter	24	17	4
Non-Member Registration	14	14	16
Single day	0	5	10
	126	115	103
Workshop	n/a	16	38
Riverwalk Cruise	50	50	

(*attendees, not tables)